

BAŞKENT UNIVERSITY MAIN REGULATION

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CHAPTER ONE

Aim, Scope, Legal Basis and Definitions

Aim

ARTICLE 1 - (1) The aim of this Regulation; to regulate the principles related to the management, operation, academic bodies and duties of Başkent University.

Scope

ARTICLE 2 - (1) This Regulation; It covers the provisions of the administration, academic bodies, duties and financial issues of Başkent University.

Legal Basis

ARTICLE 3 - (1) This Regulation has been prepared on the basis of the Higher Education Law No. 2547 dated 4/11/1981 and the additional article 33 of the Law on Organization of Higher Education Institutions dated 28/3/1983 and numbered 2809.

Definitions

ARTICLE 4 – (1) In this Regulation;

- a) Chairman: The Chairman of the Board of Trustees of Baskent University,
- b) Dean: Deans of faculties within the university,
- c) Secretary General: The Secretary General of Başkent University,
- d) Constituent Foundations: Turkey Organ Transplantation and Burn Treatment Foundation and the Education Foundation Haberal,
- d) Director: The directors of institutes, colleges, vocational schools, application and research centres within the University,
- e) Board of Trustees: Baskent University Board of Trustees,
- f) Rector: Rector of Başkent University,
- g) Senate: University Senate,
- ğ) University: Baskent University,
- h) Board of Directors/ **Administrative Board**: Baskent University Board of Directors,
- i) Executive Board: It refers to the Executive Board of Başkent University.

CHAPTER TWO

Board of Trustees and Their Duties

Board of Trustees and Its Formation

ARTICLE 5 - (1) The Board of Trustees represents the legal entity of the University as the highest decision-making body.

(2) The members of the Board of Trustees shall be elected for four years by unanimous resolutions by the Board of Directors of the Founding Foundation, which establishes the University, and the conditions and qualifications stipulated in the relevant legislation shall be sought in this election.

(3) The Board of Trustees shall consist of at least seven members elected equally by the founding foundations.

(4) The Rector is a natural member of the Board of Trustees. The number of members of the Board of Trustees is increased by the decision of the founding foundations.

(5) In case a member of the Board of Trustees leaves for other reasons other than the expiry of his/ her term, the member to be replaced shall complete the term of the member in his/ her place. Expired members can be re-elected. The dismissal of any member of the Board of Trustees before the expiry of the term shall be affected by the method assigned.

(6) Members of the Board of Trustees shall not be paid any fees other than the actual expenses related to their duties.

(7) The Board of Trustees convenes at least twice a year. President; if necessary, the Board of Trustees shall convene as extraordinary. Board of Trustees; it meets with the absolute majority of the members and takes decisions by absolute majority. The Rector cannot participate in meetings where issues related to him are discussed.

(8) The Secretary General shall act as the rapporteur of the Board of Trustees.

Duties of the Board of Trustees

ARTICLE 6 - (1) - The duties of the Board of Trustees are as follows:

a) To adopt and put into force the regulations governing the establishment and functioning of the organs and units of the university,

b) To directly decide on the establishment, closure or merging of techno parks, application and research centres or similar institutions, preparatory schools, vocational schools, faculties, institutes and colleges and related academic units in the university and submit its proposal to the Higher Education Council,

c) Deciding to establish hospitals, implementation and research centres with special status in financial and administrative terms,

ç) To decide on the management of academic units of faculties, institutes, colleges and other application and research centres,

d) Determining the University budget prepared by the Rectorate and monitoring the budget implementations,

- e) To determine the fees to be received from the students and the time of receipt of the fees, the number of students to be received with scholarship and the amount of scholarship to be given,
- f) To determine the status of the executives, faculty members and other personnel to be assigned at the University and to conclude contracts, to make proposals, to evaluate and to approve their appointments,
- g) Appointing the Rector with the conditions and periods deemed appropriate by the Board of Higher Education, provided that it receives the appropriate opinion,
- ğ) To establish advisory, honorary boards and executive boards of directors with the proposal of the Board of Trustees, with the approval of the founding foundations, to determine the principles regarding the work of these boards,
- h) To take the necessary measures for the conduct of the academic studies at the highest level, to determine the principles regarding the appointment of the academicians at the highest academic level and the candidates of the desired quality.

Chairman of the Board of Trustees

ARTICLE 7 - (1) The members of the Board of Trustees elect a chairman from among themselves and a vice chairman from among the members limited to their term of office. The Rector cannot be elected as the chairman of the Board of Trustees. The President represents the legal personality of the University. The expired President and Vice-President may be re-elected.

Delegation of Authority

ARTICLE 8 - (1) The Board of Trustees may delegate some of its powers to the President, the board of directors to be formed and the Rector for a period of time and extent deemed appropriate.

CHAPTER THREE

Administrative Organs and Duties of the University

Rector

ARTICLE 9 - (1) The Rector is the main executive body of the University and is appointed by the Board of Trustees unanimously of all members for a period of four years. He/ She is dismissed in the same way. The Rector uses the powers granted by the Board of Trustees. Before the vacancy of the Rectorate or the end of the Rector's term of office, the Board of Trustees shall establish a Rector's search and examination committee of at least three persons. This committee, after conducting research on the Rector and other candidates who are in office at least three months ago, notifies the Rector candidates in order of preference.

(2) The Rector submits his/ her proposal to the President for approval to appoint a certain number of Vice-Rectors to assist him/ her in the academic, administrative, financial and student-related affairs of the University. With the approval of the Board of Trustees, the

appointments of the Vice-Rectors whose term of office is limited to the term of the Rector who proposes them are finalized. The Rector leaves a deputy Rector in his / her absence.

Senate

ARTICLE 10 - (1) The Senate consists of vice-rectors, deans, directors of institutes and schools affiliated to the Rectorate and a faculty member to be elected by their respective boards for three years under the chairmanship of the Rector. The Senate decides on the issues related to the academic activities of the University and gives opinions on the issues conveyed by the Board of Trustees. He/ She submits his/ her suggestions for honorary academic titles to the Board of Trustees and performs other duties assigned by the Law No. 2547 to the Senate.

(2) The Secretary General shall act as the rapporteur of the Senate.

Board of Directors

ARTICLE 11 - (1) The Board of Directors is composed of deputy rectors, deans, professors elected by the Senate for four years representing different units and areas of the University under the chairmanship of the Rector. Vice Rectors do not have the right to vote. Board of Directors; It makes decisions, makes suggestions about the issues to be brought by the Rector regarding the management of the university, examines and decides the objections made to the decisions of the boards of faculties, institutes and colleges. Performs other duties assigned to the Board of Directors in accordance with this Regulation.

(2) The Secretary General shall act as the rapporteur of the Board of Directors.

Secretary General

ARTICLE 12 - (1) The Secretary General is the director in charge of the administrative affairs of the University directly attached to the Rector.

(2) The duty of the Secretary General is as follows:

- a) Recruitment and removal of personnel, arrangement of correspondence, student registration, preparation of budget and other financial affairs, operation and repair, maintenance, protection, security and purchase of all kinds of materials,
- b) To carry out the secretarial services of the Board of Trustees, Senate and Board of Directors,
- c) To perform other duties assigned by the Rector.

(3) Appointment and dismissal of the Secretary General shall be by the proposal of the Rectorate and the approval of the Board of Trustees.

Faculty, Institute and College Board and Board of Directors

ARTICLE 13 - (1) the faculty, institute and college board and board of directors are composed of members stipulated in Law No. 2547 and carry out the duties stipulated in this Law and the relevant legislation.

Dean, Director of Institute and School Directors

ARTICLE 14 - (1) The Rector determines the candidates for dean, institute and school director by a commission to be formed among the university professors and submits them to the President in order of preference. The appointment of the dean, institute and college director is finalized with the approval of the Board of Trustees. The term of office of the dean, institute and college director is three years. The expired dean or director may be re-appointed for three years at a time.

(2) Vice-deans are elected by the dean from among the salaried faculty members for a maximum of three years. The deputy directors are appointed by the relevant institute and school directors from among the salaried faculty members of the relevant school or institute for three years.

Head of Department

ARTICLE 15 - (1) Head of Department; The department's salaried professors are appointed by the Rector for three years, upon the recommendation of the director at the faculties of the faculties, and by the Rector upon the recommendation of the director at the faculties of the Rectorate. The expired president may be re-appointed. The head of the department leaves one of the faculty members as deputy for the periods that he / she cannot be in charge.

Teaching Staff

ARTICLE 16 - (1) Teaching staff; The University consists of full-time professors, associate professors and assistant professors, with a maximum term of two years. If no announcement is made to the instructor whose term of appointment has expired two months in advance, his / her duty shall be extended by the term of office.

(2) Partial status instructors may be employed in the university. The principles and forms of recruiting faculty members with partial status are determined by the Board of Directors.

(3) The term of office of lecturers, lecturers and faculty members with partial status is limited to one or two semesters. They can be reassigned if the task ends.

(4) In the selection of academic staff, in addition to the qualifications sought in the academic staff of the state higher education institutions, the Board of Trustees is required to provide the academic and scientific staff at the highest level and which will be most beneficial to the University.

CHAPTER FOUR

Miscellaneous Various and Final Provisions

Research and Development Projects and Consultancy Services

ARTICLE 17 - (1) The research and development projects planned to be submitted to the University are evaluated by the project evaluation committee established by the University and implemented after the approval of the Rector.

(2) Full-time faculty members' consultancy within or outside the University depends on the opinion of the project evaluation committee and the approval of the Rector.

(3) The principles regarding the extent to which the full-time staff employed at the university will benefit from the income from the projects or consultancy services (including copyrights) shall be decided in accordance with the principles determined by the Rectorate.

Financial Provisions

ARTICLE 18 - (1) The authorizing officer of the University is the President. The President may delegate this authority to the Chairman of the Board of Directors and the Rector, who will be formed by the Board of Trustees.

(2) The sources of income of the university are as follows:

- a) Revenues to be obtained from the investments of the Founding Foundations and the University,
- b) Revenues to be obtained from consultancy services related to research and development projects,
- c) Revenues to be obtained from education services,
- ç) State budget and the aid to be provided from public institutions and organizations,
- d) Donations, wills and other income.

Cases without Provisions

ARTICLE 19 - (1) In the absence of provisions in this Regulation, the provisions of other relevant legislation and the decisions of the board of directors of the founding foundations shall be applied.

Repealed Legislation

ARTICLE 20 - (1) Baskent University Main Regulation published in the Official Gazette dated 21/5/2001 and numbered 24408 has been repealed.

Adaptation

PROVISIONAL/ Temporary ARTICLE 1 - (1) The term of office of the members who are currently members of the Board of Trustees shall be applied within the framework of the provisions of the regulation repealed by Article 20 of this Regulation.

Force enforcement

ARTICLE 21 - (1) This Regulation shall enter into force on the date of its publication.

Executive

ARTICLE 22 - (1) The provisions of this Regulation shall be executed by the Chairman of the Board of Trustees of Başkent University.